



Licensing Sub Committee Hearing Panel

Date: Monday, 5 July 2021

Time: 10.00 am

Venue: Council Chamber, Level 2, Town Hall Extension

This is a **fifth supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

Access to the Council Chamber

Public access to the Council Chamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension.

There is no public access from any other entrance of the Extension.

Face Masks/Track and Trace

Anyone attending the meeting is encouraged to wear a face mask for the duration of your time in the building and to provide contact details for track and trace purposes.

Membership of the Licensing Sub Committee Hearing Panel

Councillors - Andrews, Hassan and Jeavons

Supplementary Agenda

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|-----------|--|--------|
| 1c | Urgent Business - Application for a New Premises Licence - Basement Bar Lloyd Street, 18-22 Lloyd Street, Manchester, M2 5WA - determination
The determination papers are enclosed. | 3 - 6 |
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| 8. | Application for a New Premises Licence - Boozy.co.uk, Office 4, 2nd Floor, Halifax House, 93-101 Bridge Street, Manchester - determination
This item is now a determination and the determination papers are enclosed. | 7 - 10 |

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

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This supplementary agenda was issued on **Friday, 2 July 2021** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA



Licensing Act 2003 (Hearings) Regulations 2005

Reference: 256576
Name: Basement Bar
Address: Lloyd Street, 18-22 Lloyd Street, Manchester, M2 5WA
Ward: Deansgate
Application Type: Premises Licence (new)
Name of Applicant: Jet Black Mcr Limited
Date of application: 23 March 2021

Agreement has been reached between the applicant and all parties that submitted relevant representations.

The Sub-Committee is asked to grant the application subject to the modifications agreed between the parties without the need for a hearing.

If the Sub-Committee is not minded to grant the application as above, it is requested to adjourn the matter for a full hearing to be held to determine the application.

Proposed licensable activities and opening hours to be granted

Provision of regulated entertainment (live music, recorded music, performances of dance):

Sun to Thurs 12noon to 3am, Fri to Sat 12noon to 6am

Provision of late-night refreshment:

Sun to Thurs 11pm to 3am, Fri to Sat 11pm to 6am

The supply of alcohol for consumption both on and off the premises:

Sun to Thurs 12noon to 3am, Fri to Sat 12noon to 6am

Opening hours:

Sun to Thurs 12noon to 3.30am, Fri to Sat 12noon to 6.30am

Representations received

Greater Manchester Police

GMP raised concerns with the original hours applied for (6am Monday-Sunday for licensable activities with a 6.30am closing time) but these have since been reduced. GMP would however still like to see a number of additional conditions

	added onto the licence in order to better uphold the Licensing Objectives of public safety, the prevention of crime and disorder, and the prevention of public nuisance.
Licensing & Out of Hours Compliance	Like GMP, LOOH raised concerns with the original hours applied for (6am Monday-Sunday for licensable activities with a 6.30am closing time) but these have since been reduced. LOOH also requested additional measures for the smoking area which have now been incorporated into the smoking policy to be attached to the licence. In addition, LOOH would like to see a number of further conditions added to the licence in order to better uphold the Licensing Objectives, these were agreed with (and are the same as) those put forward by GMP.

Agreements between parties

Greater Manchester Police and Licensing & Out of Hours Compliance:

- There shall be no admittance or re-admittance to the premises after 02:00 Sunday - Thursday other than from the smoking area.
- There shall be no admittance or re-admittance to the premises after 05:00 Friday and Saturday other than from the smoking area.
- The designated queuing area shall be enclosed within appropriate barriers to ensure that the footway is kept clear.
- Any queue to enter the premises that forms outside the premises shall be kept orderly and supervised by licensed door supervisors at all times to ensure that there is no public nuisance or obstruction to the public highway.
- A clubscan/IDScan or similar system shall be operated at the premises. All persons entering the premises must provide verifiable ID and record their details on the system.
- All staff engaged outside the entrance to the premises, or supervising or controlling queues, shall wear high-visibility jackets or vests.
- A minimum of 3 door Security Industry Authority SIA licensed door supervisors shall be on duty at the entrance to the premises. An additional 1 door Security Industry Authority SIA licensed door supervisor shall be on duty to manage the smoking area at all times while it is open for business, and until all patrons have dispersed. At least one member of SIA door staff positioned at the entrance shall wear and operate a body cam, The body cam shall be used to capture all incidents of crime and/or disorder and footage shall be stored for a minimum of 28 days and made available to Police and relevant authorities upon request.
- SIA licensed door supervisors shall be on duty in the basement of the premises

whilst the premises is open to the public at a ratio of 1:50.

- All door supervisors shall be briefed on their responsibilities and relevant company operating procedures before they commence duty.
- A written policy that aims to prevent customers or staff bringing illegal drugs, weapons or other illegal items onto the premises at any time shall be in place and operated at the premises.
- The premises licence holder and/or DPS shall carry out a documented risk assessment on the need for searching patrons entering the premises. The risk assessment shall be reviewed regularly and no less than every six months.
- The Nitenet radio link shall be operated from at all times the premises are open to the public. The radio shall be kept in good working order, operated by a responsible member of staff and used to report incidents of crime and disorder to the CCTV control room and other radio users.
- 28 days' notice shall be given to Greater Manchester Police of any events held that are organised by an external promoter, including full details of the nature of the event and of the promoter.
- All staff shall be trained in recognising signs of drunkenness, how to refuse service and the premises duty of care. Documented records of training shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a Police Officer or an authorised officer of Manchester City Council.
- A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the Police or an authorised Officer of Manchester City Council at all times.
- The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points, private lounges and the street environment will be covered, enabling facial identification of every person entering.
- Alcohol is to be served in polycarbonate, plastic or shatter-proof glasses except in areas where there is waiter service and SIA door staff are present at a ratio agreed with Greater Manchester Police. From 2300hrs each day member of SIA door staff shall be positioned in any area where glassware is still permitted.
- Staff training shall include procedures to deal effectively with emergency incidents, including: i) reporting an emergency to the relevant emergency service; ii) safe evacuation of customers and iii) dealing with terrorist threats or incidents.
- The Designated Premises Supervisor shall ensure that tables are cleared of all bottles and glasses on a regular basis during trading hours to avoid an accumulation of glassware.

- A fire risk assessment shall be provided for the use of pyrotechnics.
- There shall be a maximum of 10 patrons in the smoking area at any one time.
- Door staff shall actively manage the dispersal of customers at the end of each evening.
- On Friday and Saturday nights, customers shall be required, when they exit the premises, to turn left.
- Door staff shall be positioned in specific locations outside the premises to ensure that customers do not turn right, so that they do not disperse in the same direction as the neighbouring venue.
- Door staff shall remain outside the premises until all customers have dispersed.

Background documents (available for public inspection):

- Manchester City Council Statement of Licensing Policy 2016 - 2021
- Guidance issued under section 182 of the Licensing Act 2003, April 2017
- Original application form
- Representations made against application and respective agreements



Licensing Act 2003 (Hearings) Regulations 2005

Reference: 258212
Name: Boozy.co.uk
Address: Office 4, Second Floor, Halifax House, 93-101 Bridge Street, Manchester, M3 2GX
Ward: Deansgate
Application Type: Premises Licence (new)
Name of Applicant: PTM Solutions Limited
Date of application: 11 May 2021

Agreement has been reached between the applicant and all parties that submitted relevant representations.

The Sub-Committee is asked to grant the application subject to the modifications agreed between the parties without the need for a hearing.

If the Sub-Committee is not minded to grant the application as above, it is requested to adjourn the matter for a full hearing to be held to determine the application.

Proposed licensable activities and opening hours to be granted

The supply of alcohol for consumption off the premises only:
Mon to Sun 24 hours each day

Opening hours:
The premises will not be open to the public

Representations received

Trading Standards	The Trading Standards Team have assessed the likely impact of the granting of this application taking into account a number of factors, including the conditions offered and times applied for and any potential risk that the granting of this application could lead to issues which do not uphold the licensing objectives specifically the protection of children from harm.
Licensing & Out of Hours Compliance	Licensing and out of hours have assessed the likely impact of the grant of this application taking into account a numbers of factors, including, the

	nature of the area in which the premises is located, the hours applied for and any potential risk that the granting of this application could have, taking into account the four licensing objectives
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Agreements between parties

Trading Standards:

1. All staff engaged in the delivery of alcohol will be trained with regards to the Challenge 25 policy. This training will be documented, and training should be refreshed at no greater than 12 monthly Intervals. The Premises Licence holder shall also ensure that all employees of any third party engaged in the delivery of alcohol, i.e. couriers have also been trained by their employers regarding the Challenge 25 policy. This training should also be documented.
2. The Premises Licence Holder will ensure that a sticker is applied to all consignments of alcohol. It shall read "Note to delivery service, this package contains age restricted products. Ensure recipient is over 18".

Licensing & Out of Hours Compliance:

1. A documented policy managing delivery drivers / Deliveroo riders to prevent a public nuisance shall be implemented at the premises and a copy lodged with the councils Licensing Unit before the business begins operation.
2. Alcohol delivery times shall be limited to between 12:00 and 04:00 daily.
3. To address the potential for alcohol dependency harm to befall customers, links shall be included on the premises website to various alcohol dependency support organisations.
4. A properly specified and fully operational CCTV recording system shall be installed, operated and maintained at the premises. The system shall incorporate a camera covering each of the entrance doors and shall be capable of providing an image which is regarded as 'identification standard' of all persons entering and/or leaving the premises. The CCTV system shall be in operation at the premises at all times when the premises are used for the provision of licensable activity. All CCTV recordings shall be securely stored for a minimum of thirty-one days. A staff member from the premises who can operate the CCTV system shall be on the premises at all times licensable activity is being provided. This staff member shall be able to show Police and/or an authorised officer of the Licensing Authority recent data or footage with the absolute minimum of delay when requested. Signage indicating that a CCTV recording system is in operation shall be displayed prominently in the premises. *(To replace condition 5 as given by the applicant)*
5. Any promotional activity shall comply with the most current Portman Group code of practice on the rules for naming, packaging and promotion of alcoholic drinks. *(To replace condition 6 as given by the applicant)*
6. Customers placing orders shall be asked to verify their age upon delivery of the alcohol if the customer appears to be under the age of 25 or has not paid by credit card. The only forms of acceptable identification are those indicated above. *(To replace condition 13 as given by the applicant)*
7. Any promotional material and/or any website home page used as part of the

business operating under this licence will clearly state the premises licence number. For the avoidance of doubt this includes flyers, leaflets and business cards promoting the business.

Background documents (available for public inspection):

- Manchester City Council Statement of Licensing Policy 2016 - 2021
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